

REQUEST FOR EQUIPMENT

Date 01/13/2016

Requested by: [Redacted]
 Deliver to: Name: [Redacted]
 Department: [Redacted]
 Building and Room #: CUH 378
 THRU: Department Chair [Redacted]
 Appropriate Dean [Redacted]
 Associate Vice President _____
 VP _____

Department Requisition # _____
PA
APPROVING ACTION
 (Initials) 1/14/16 (Date)

Instructions for Preparations: Forward all four copies thru Department Chair to Appropriate Dean to the Associate Vice President to the Appropriate VP and to the Office of Business and Finance.
Print or type all information. Use fill-in form or ball point pen.

- Hand Carry
- State Contract
- Only Vendor
- Request Bids

Order From: Name of Company:

HP Inc
 1501 Page Mill Rd.
 Palo Alto, CA 94304

Quantity Ordered	Commodity Number	Stock Number	PLEASE SUPPLY ITEMS LISTED BELOW		Unit Price	Total	
			Description				
1				HP ProDesk 600 G1 Tower Desktop PC	790.00	790	00
2				Item #: C8790AV			
3	1			LCD Speaker Bar	19.00	19	00
4				Item #: NQ576AT			
5							
6				No Shipping			
7							
8							
9				Justification: Per MIS request for Anne Benenhaley			
10				(CUH 378-E). Her computer is outdated and has			
11				been causing her and MIS a lot of problems recently			
12				Big Deal # 92581944, Quote #10254703, Dealer			
13				#10310285			

I certify that the items requested on this requisition dated 1/13/2016 are required, to continue the normal operation of this office/department during the current fiscal year and are not being purchased for the purpose of stockpiling for use after the present fiscal year. 809.00

Paul [Signature] 1/14/16
 Signature

OFFICE OF BUSINESS AND FINANCE USE ONLY

Funds Available: Yes No Purchase Order Issued _____
 Budget Code: _____ No: _____ Dated: _____

EXHIBIT N
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
Equipment Decision Package

Cost Center: 34301 Budget Year: 2015-2016

Person Initiating Request: [REDACTED] Extension: 8-8391

Description of Equipment: HP Prodesk 600 G1 Tower Desktop PC and LCD speaker bar		Proposed Location and For Use by Whom (Individual or Group): Anne Benenhaley, CUH 378-E	
Reason for purchase: Per MIS, Anne Benenhaley's computer is outdated and has been causing her and MIS problems.		Consequences if not funded: The computer tower is for Anne Benenhaley and has been freezing and slow-loading on numerous occasions over the past year. MIS has come to do virus scans and file cleanings on it several times. They feel it is beyond repair and is ready to be replaced. Otherwise, the problem will continue to get worse and eventually she will not be able to use her PC.	
Cost of Acquisition: 809.00			
Equipment Item PC and Speakers	Discount (If Known)	Support Costs (Sales Tax, Freight, Etc.) (If Known)	Approximate Acquisition Cost (If Known)
Does installation require FTCC Plant Operations setup, electrical wiring, plumbing, water, etc? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, approval is needed from Director of Facility Services.			

		Date:	Priority
Approval: Department Chairperson:	[REDACTED]	1/14/16	
Division Chairperson:			
Director of Facility Services:			
Dean/Director:	[REDACTED]	1/15/16	
Appropriate Associate VP:			
Senior Vice President/Vice President:			
Senior Vice President for Business and Finance:			
President:			



Business Solutions, Inc.

2900 Village Drive
Fayetteville, NC 28304

Tel: 910 486-5040
Fax: 910 486-4937

January 7, 2016

Fayetteville Technical Community College

Here is my pricing proposal for your HP ProDesk 600 G1 Tower, DVI Cable, Speaker Bar.

Pricing is discounted on your BD and is on the NC-204A contract. Please reference the information in red on your purchase order.

There are no shipping charges for these items.

Reference	Description	Cost
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The purchase order for these items should be made to:

HP- Inc.
1501 Page Mill Road
Palo Alto, CA 94304
United States
psorderprocessing@hp.com

This info must be on your PO to receive the pricing on this quote:
Big Deal # 92581944, Quote # 10254703, Dealer #10310285

Configurable- HP ProDesk 600 G1 Tower Desktop PC - Base C8T90AV		\$790.00
HP ProDesk 600 G1 Tower Desktop PC	C8T90AV	
<u>Windows 7 Professional 64 (available through downgrade rights from Windows 8 Pro)</u>	D3T34AV#ABA	
ENERGY STAR® label	Included	
None		
Chipset	Included	
Intel® Q85 Express Chipset		
HP ProDesk 600 Tower Standard Chassis	C8T85AV	
Intel® Core™ i7-4790 3.6G 8M HD 4600 CPU	G9Z74AV	
8GB DDR3-1600 DIMM (2x4GB) RAM	C8T67AV	
500GB 7200 RPM SATA 6G 3.5 HDD	C8T57AV	
SuperMulti DVDRW Optical Drive	C8U15AV	
NVIDIA NVS 315 1GB PCIe x16 GFX	C8U08AV	
DMS-59 To Dual DVI Y-Cable Adapter	D9Z25AV	
DMS-59 To Dual VGA Y-Cable Adapter	D9Z27AV	
Integrated Network	Included	
Intel® I217LM Gigabit Network Connection		
HP USB Standard Keyboard	E0N05AV#ABA	
HP USB Mouse	C8N39AV	

Single Unit Tower Packaging	C8N62AV
HP ProDesk 600 Country Kit (Includes a Quick Setup & Getting Started manual in English and a country-specific power cord)	C8T86AV#ABA
3/3/3 TWR Warranty	C8T45AV#ABA

Additional Options:

NQ576AT	LCD Speaker Bar	\$19.00
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"These prices do NOT include any applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All Prices Are Subject To Change Without Notice. Supply Subject To Availability."

Please do not hesitate to call me if you have any questions or concerns.

Respectfully,
Alice R. Dodd