

FACULTY ONLINE TEACHING OBSERVATION

INSTRUCTOR: _____ SEMESTER/YEAR: Spring/2015

FULL-TIME PART-TIME

COURSE AND SECTION NUMBER: OMT 156*1901 Spring 2015

COURSE TITLE: Problem Solving

OBSERVER'S NAME: _____ TITLE: _____

DATE OF OBSERVATION: 03/24/2015 LENGTH OF VISIT: 60 Min # OF STUDENTS: 28

DIRECTIONS: The Observer will use the Faculty Online Observation Rubric when evaluating the Instructor. Every category must contain specific comments and/or examples to quantify the observer's rating and suggestions for improvement when applicable. The observation rubric gives concise, descriptive prompts (placed within parentheses); however, the observer's comments are not just limited to those descriptors. Mark the observation scale in the relevant area.

REVIEWED LESSON AND RELEVANCE TO SYLLABUS/COURSE OUTLINE:

Starting with Module 1, each module's outcomes are clearly stated so to enhance student understanding for the entire course.

SYSTEM COMPONENTS BEING USED:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Announcements | <input checked="" type="checkbox"/> Discussion Board | <input checked="" type="checkbox"/> Resources |
| <input checked="" type="checkbox"/> Assignments | <input checked="" type="checkbox"/> Documents | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Calendar | <input checked="" type="checkbox"/> Grades | |
| <input type="checkbox"/> Chatroom | <input type="checkbox"/> Grouping | |

INSTRUCTIONAL TECHNIQUES BEING USED:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Audio/Visual | <input type="checkbox"/> Interactive Activity | <input type="checkbox"/> Small Group Activities |
| <input checked="" type="checkbox"/> Class Discussion | <input checked="" type="checkbox"/> Internet | <input type="checkbox"/> Web-Enhanced |
| <input type="checkbox"/> Hybrid | <input type="checkbox"/> Lecture | |
| <input type="checkbox"/> Individual Student Assistance | <input checked="" type="checkbox"/> Online | |

GOALS & OBJECTIVES:

(Clearly written; relevant to larger goals; connected to other planned activities)

- | |
|--|
| <input type="checkbox"/> Exceeds Expectations |
| <input checked="" type="checkbox"/> Meets Expectations |
| <input type="checkbox"/> Below Expectations |
| <input type="checkbox"/> N/A or N/O |

Comments: Each chapter's desired learning outcomes (DLOs) are clearly listed via a Module Outcome page. These DLOs are then related via the list to the overall course goals and objectives. Frequently, the outcomes are supported by either the module writing assignment or the module discussion board.

Instructor's Name: [REDACTED]

Course:

OMT 156*1901 SP15

ORGANIZATION OF LESSON PLAN:
(Organized progression from each activity to the next)

- Exceeds Expectations
 Meets Expectations
 Below Expectations
 N/A or N/O

Comments: Chapter lessons are organized via modules as required by college policy. Each module covers a set of chapters as an overall topic. Assignments within the modules are each explained in detail with a due date. Each module builds from the preceding modules.

RESPONSE TIME:
(Punctuality responding to student queries, discussions, and grade postings)

- Exceeds Expectations
 Meets Expectations
 Below Expectations
 N/A or N/O

Comments: [REDACTED] responds to her students in a timely manner. An example would be her rapid response to the "Questions for the Instructor" Forum. Grading of manually graded assignments is completed in a timely manner as required by college policy.

COURSE MANAGEMENT:
(Structure of course content)

- Exceeds Expectations
 Meets Expectations
 Below Expectations
 N/A or N/O

Comments: Course website is well structured, logically organized in modules as required, and follows the text organization so to enhance student progress. [REDACTED] spends much time in the site performing updates. She uses frequent Announcements to keep students on track and focused to stay informed and complete assignments by the required due dates.

SUBJECT MATTER EXPERTISE:
(Mastery of and currency in online teaching approaches, etc.)

- Exceeds Expectations
 Meets Expectations
 Below Expectations
 N/A or N/O

Comments: It is clear [REDACTED] is a subject matter expert and has much experience with online courses. Her use of feedback particularly for the writing assignments is excellent.

Instructor's Name: [REDACTED]

Course:

OMT 156*1901 SP15

PRESENTATION & DELIVERY: (Proper format, vocabulary, and delivery)	<input type="checkbox"/> Exceeds Expectations <input checked="" type="checkbox"/> Meets Expectations <input type="checkbox"/> Below Expectations <input type="checkbox"/> N/A or N/O
Comments: All materials and assignments are ADA compliant as required by college policy. The materials fully support the lessons' desired learning outcomes.	

STUDENT INVOLVEMENT: (Evidence of active engagement and participation by students)	<input checked="" type="checkbox"/> Exceeds Expectations <input type="checkbox"/> Meets Expectations <input type="checkbox"/> Below Expectations <input type="checkbox"/> N/A or N/O
Comments: [REDACTED] provides numerous opportunities in each module for students to interact with both her and each other. Discussion Board involvement for students is challenging in both timing and content.	

RAPPORT: (Evidence of mutual respect and professionalism)	<input type="checkbox"/> Exceeds Expectations <input checked="" type="checkbox"/> Meets Expectations <input type="checkbox"/> Below Expectations <input type="checkbox"/> N/A or N/O
Comments: [REDACTED] demonstrates respect, professionalism, and a strong focus on retention (knowledge and students).	

Instructor's Name: _____

Course: _____

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SUMMARY OF OBSERVATION

- Exceeds Expectations
- Meets Expectations
- Below Expectations
- N/A or N/O

OVERALL CLASS OBSERVATION RATING:

Observer's Comments: _____ is clearly a very experienced online instructor and Operations Management instructor. She assists students to meet college standards for learning, retention, and success.

Observer's Signature: _____

Date: 03/24/15

Instructor's Comments: _____ demonstrated great supervision to me during the course.

Instructor's Signature: _____

Date: 3/25/15

Division Chair's Comments:

Thank you for all you've done this semester!

Division Chair's Signature: _____

Date: 4/3/15

Dean's Comments:

Thank you for all of your efforts to make our students successful!

Dean's Signature: _____

Date: 5/4/15